



## Tees Rivers Trust Volunteer Agreement

### Introduction

This agreement describes the arrangement between the Tees Rivers Trust and ..... (name of the volunteer) in the role of ..... (volunteer role).

The Tees Rivers Trust appreciates you volunteering and will aim to make this experience enjoyable and rewarding for you.

### The organisation agrees to provide the following:

- An induction into the aims, objectives and outputs of the Trust and specific projects for which you wish to volunteer
- A description of the role offered, its aim, and start date
- Appropriate training to support you in your role, details will be available during your induction
- A commitment to support and supervision – details of supervision arrangements are available in the Volunteer Handbook which you will receive at your induction
- Travel Expenses while volunteering for – the process for expenses claims is explained in the Volunteer Handbook
- Equality of opportunity and diversity – details of our policy is available in the Volunteer Handbook
- A confidential working environment – details of our policy is available in the Volunteer Handbook
- Provision of adequate insurance cover for volunteers whilst carrying out their volunteering roles

### The volunteer agrees to:

- A minimum commitment of 3 consecutive months – hours to be agreed with your supervisor
- Undertake the role to the best of their ability to help the organisation deliver its services
- To follow the organisation's procedures and abide by relevant policies
- To attend necessary induction and training
- To have due regard for confidentiality of the organisation
- To meet the mutually agreed time commitments, giving reasonable notice when this is not possible

- To provide referees and apply for DBS checks as necessary according to your specified role

**Name of Supervisor**

.....

**Supervisor's Signature**

.....

**Name of Volunteer**

.....

**Supervisor's Signature**

.....

This is an honourable agreement, rather than a legal one, and may be cancelled at any time by either party. This agreement is voluntary and not regarded by either party as an employment relationship.